



**Petsa.**\_\_\_\_\_

Mga minamahal na magulang/tagapagalaga

Ako ay nababahala tungkol sa progreso ng inyong anak sa school/ugali sa school at nagnanais na makipagkita sa inyo upang mapagusapan ang bagay na ito.

Aking ikagagalak kung inyong maipaalam sa sekretarya ng paaralan ang oras at petsa ng inyong pagpunta para mapagusapan ang nabanggit na bagay.

Kung sa inyong palagay ay may kahirapan kayo sa pagsasalita ng wikang Ingles, naway inyong ipaalam at kami ay nakahandang tumulong.

Yours sincerely

\_\_\_\_\_ - (Punong Gurol/Guro)

**Date.**\_\_\_\_\_

Dear Parents/Carers

I have some concerns about your child's progress in school/behaviour in school and would like to meet with you to discuss the matter.

I would be grateful if you would contact the school secretary to arrange a suitable time for you to come to the school to discuss the matter.

If you feel you may have difficulty communicating in English, please let us know and we will try to accommodate you.

Yours sincerely

\_\_\_\_\_ - (Principal/Class Teacher)